

**This document contains:**

- The Event Covid-19 risk assessment and risk mitigation plan in accordance with the [FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic](#)
- The Event Approved Schedule

*Given the current covid-19 situation, please note that the FEI's approval of a Schedule should not be taken as an absolute guarantee that the Event will definitely go ahead. The decision whether the Event can take place must be made by the OC and NF in close consultation with the applicable domestic government and public health authorities. It is the responsibility of each Participant to check the status of the Event prior to planning his/her travel to the Event.*

**Risk assessment for COVID-19: Addendum for sporting events.**

<b>Additional risk of COVID-19 to the sporting event</b>	<b>Yes (1)/No (0)</b>	<b>Score</b>
<b>Will the event be held in a country that has documented active local transmission of COVID-19 (community spread)?</b>	1	1
<b>Will the event be held in a single venue or multiple venues/cities/countries?</b> <i>(single venue = 0; multiple venues = 1)</i>	0	0
<b>Will the event include international participants (athletes and spectators) from countries that have documented active local transmission of COVID-19 (community spread)?</b> <i>(NB: if the Events does not involve spectators, please clarify this in the comments to the questions in relation to spectators in the "Mitigation Checklist" sheet)</i>	1	1
<b>Will the event include a significant number of participants (athletes or spectators) at higher risk of severe COVID-19 disease (e.g., people over 65 years of age or people with underlying health conditions)?</b>	0	0
<b>Will the event include sports that are considered at higher risk of spread for COVID-19 (eg, contact sports)?</b>	0	0
<b>Will the event be held indoors?</b> <i>(Yes = 1; No = 0)</i>	1	1
<b>Total COVID-19 risk score</b>		<b>3</b>

**Mitigation Checklist.**

Topic	Key consideration	Score Yes/Completed (2), Maybe/In progress (1), No/Not considered (0)	Weighting	Total score	Comments
<b>Understanding of the overview of the current COVID-19 situation by the event organizers</b>	Have the relevant OC and responsible staff been informed about the <b>latest available guidance on the COVID-19 outbreak</b> (official web resources available from WHO, CDC, ECDC, UN, local public health authorities)? And are the OC and staff concerned committed to following the available guidance?	2	1	2	
	Is the OC aware of global and local daily situation reports as provided by WHO or local public health authorities?	2	1	2	
	Do the OC and responsible staff understand the risks and transmission routes of COVID-19, the steps that Event attendees can take to limit spread, the recognized best practices (including respiratory etiquette, hand hygiene, physical distancing, etc.), and the travel restrictions adopted by different countries that may affect the Event?	2	1	2	
<b>Event emergency</b>	Has a <b>contingency medical response plan for COVID-19</b> been developed for the Event?	1	3	3	

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preparedness and response plans	Does the contingency medical response plan include <b>information about how attendees should interact with the host country healthcare system</b> (e.g. hotline/helpline telephone number, medical teams and first-aid points for the Event, local health care system)?	1	3	3	
	Is there an <b>Emergency COVID-19 Outbreak Response Coordinator/Team</b> in the OC or other structure for the Event with defined roles and responsibilities, coordinating the health preparedness and response planning for the outbreak?	2	2	4	
	Has the host country or OC requested <b>support from WHO and/or local public health authorities?</b>	0	3	0	
	<b>Has the OC acquired the following supplies to help reduce the risk of transmission of COVID-19?</b>				
	Personal protective equipment (e.g. masks, gloves, gowns) for onsite medical personnel	2	3	6	
	Hand sanitizer and alcohol rubs/gels, tissues, frequently replaced soap canisters and closed bins for safe disposal of hygienic materials (e.g. tissues, towels, sanitary products) in washrooms and changing rooms	2	3	6	
	Hand sanitizers and alcohol rubs for all entrances and throughout the venue	2	3	6	
	<b>If a person feels unwell/ shows symptoms of an acute respiratory infection during the Event:</b>				
	Is there a procedure for athletes or spectators to clearly identify <b>whom to contact and how to do so</b> if they or other Event participants feel unwell?	2	3	6	
	Is there a protocol on whom the OC should contact in the host country to report suspected cases and request testing and epidemiological investigations?	2	3	6	

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Are <b>first-aid services or other medical services</b> in-place and equipped to support patients with respiratory symptoms?	2	2	4	
Are there <b>isolation rooms or mobile isolation units</b> available onsite?	2	2	4	
Are there any <b>designated medical facilities</b> that manage patients with COVID-19 infection in the host country?	2	2	4	
Are there <b>transportation services with trained medical professionals</b> available to transport critically ill patients with severe acute respiratory infections to a hospital or to evacuate them from the host country, if necessary?	2	2	4	
Has a <b>cleaning schedule</b> been developed to ensure the venue is clean and hygienic – wiping surfaces and any equipment regularly with disinfectant is strongly recommended (before, during and after the event and between each round of competition)?	2	3	6	
Are there established <b>screening measures</b> , including temperature checks in place for participants at the point of entry, venues, routes and on-site medical facilities (first-aid points)? (Please specify in Comments what these screening measures include)	2	3	6	Temperature check point on entry, first aid point with temperature check during competition for participants who feel unwell
Is the host country conducting COVID-19 <b>laboratory diagnostic tests</b> ? (If Yes, please specify in comments the type of COVID-19 diagnostic test used)	2	3	6	
Does the host country have a <b>national public health emergency preparedness and response plan</b> that can address severe respiratory diseases, including COVID-19?	2	2	4	

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	Is there a <b>preliminary agreement by the host country to provide care</b> for any COVID-19 cases connected with the Event?	<b>2</b>	<b>3</b>	<b>6</b>	
	If the Event is for a duration of 14 days or longer, does the medical response plan for the event include resources and protocols for managing all public health interventions that would be necessary and supporting the national public health authorities if participants are infected and become unwell at the Event? (If the event is for less than 14 days, please score 0)	<b>0</b>	<b>3</b>	<b>0</b>	
	If the Event is for less than 14 days, does the medical response plan include protocols for OCs to notify all participants of possible exposure to COVID-19 if the OCs are made aware of any suspected or confirmed cases that attended the Event? (If the event is for 14 days or longer, please score 0)	<b>2</b>	<b>3</b>	<b>6</b>	
<b>Stakeholder and partner coordination</b>	Is there an established mechanism for collaboration and coordination between <b>the health and security sectors</b> , which is considered as crucial?	<b>2</b>	<b>2</b>	<b>4</b>	
	Are there agreed, clear and easily understood processes in place for <b>reporting to external multi-sectoral stakeholders</b> (including surveillance authorities, WHO, CDC, ECDC, etc.) and disseminating risk communication messages (Media)?	<b>1</b>	<b>2</b>	<b>2</b>	
<b>Command and control</b>	Is there a decision-making authority/body and an agreed procedure to <b>modify, restrict, postpone or cancel the</b> Event related to the evolving COVID-19 outbreak?	<b>2</b>	<b>3</b>	<b>6</b>	

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	Are there arrangements to activate a <b>strategic health operation centre</b> if there are suspected COVID-19 cases in connection with the Event?	1	2	2	
	Have the OC and staff undergone training and exercises on personal safety procedures and emergency mitigation measures (including those specifically listed in this checklist)?	2	3	6	
<b>Risk communication</b>	Is there a <b>risk communication strategy</b> for the Event in regard to COVID-19?	2	3	6	
	Is there a <b>designated person(s) to lead media</b> activities and tasked with managing all external communications with national and international government officials, the general public, and the media? (If yes, please identify the spokesperson in comments)	2	2	4	
	Has there been <b>monitoring of national and international media and social media</b> established for <b>rumours</b> to be able to counter them early? (Please explain in the comments what protocols are in place for counter messaging)	2	2	4	
	Has coordination been set up with major official media channels and social media sites such as Twitter, Facebook and Instagram so that messaging can be coordinated with, and assisted by, the platforms to provide targeted messaging from OCs (including messaging to counter fake news and rumours, and proactive messaging about the status of the sporting event, including changes)?	2	2	4	
<b>Public health awareness of COVID-19 before and during the</b>	Has <b>public health advice</b> on clinical features of COVID-19, preventive measures, especially respiratory etiquette, hand hygiene practices, and physical distancing, been shared with all staff involved in the Event, athletes, the public, and	2	3	6	

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event	personnel of all relevant stakeholders?				
	Has information on the <b>at-risk populations</b> been provided to all athletes, the public and others so they may make an informed decision on their attendance based on their personal risks?	2	3	6	
	Has public advice included information on the meaning of the following <b>measures: quarantine, self-isolation and self-monitoring?</b>	2	2	4	
Surge capacity	<b>Are there any surge arrangements in place in the event of a public health emergency during the Event - (i.e. suspected and confirmed cases of COVID-19?)</b>				
	Do these surge arrangements include funding for mitigation measures?	2	3	6	
	Do these surge arrangements include stockpiles of equipment (e.g. personal protective equipment, etc.)	2	3	6	
	Do these surge arrangements include training of extra staff?	2	2	4	
	Do these surge arrangements include volunteers?	2	2	4	
Specific mitigation measures	Will there be <b>daily health checks</b> of athletes/competitors?	2	2	4	
	Will the <b>athletes be separated from other groups</b> , such as officials, support staff and spectators, to limit transmission?	2	2	4	
	Are there measures in place to <b>limit the sharing of equipment, water bottles, towels, etc.?</b>	2	3	6	
	Will athletes be given closed <b>containers to allow for the safe disposal or storing of all hygienic materials</b> (e.g. tissues, towels, etc.)?	0	3	0	
	Will the Event have <b>designated seating</b> for all spectators?	0	3	0	



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	Does the designated seating provided allow for physical distancing between spectators (minimum of 1 metre)?	0	2	0	
	Have pre-travel health checks been performed on all athletes to ensure underlying co-morbidities, medications, allergies, etc. are documented?	0	2	0	

<b>Sum of mitigation measures</b>	<b>184</b>	<b>184</b>
<b>Total mitigation score (%)</b>	<b>84</b>	

The decision matrix takes the risk score and the mitigation score to provide a colour determination. This colour determination identifies the total risk of transmission and further spread of COVID-19 in relation to the mass gathering. The "Colour Determination" key below the decision matrix describes the total risk for each colour.

<b>Total COVID-19 risk score (from "Risk Assessment" Tab)</b>	<b>3</b>
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<b>Total mitigation score (from "Mitigation Checklist" Tab)</b>	<b>84</b>
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**Risk Vs. Mitigation Matrix**

Total Risk Assessment Score	Very Prepared to Mitigate COVID-19 Impacts (76-100)	Somewhat Prepared to Mitigate COVID-19 Impacts (51-75)	Somewhat Unprepared to Mitigate COVID-19 Impacts (26-50)	Very Unprepared to Mitigate COVID-19 Impacts (0-25)
0 - Negligible	Very low	Very low	Very low	Very low
1 - Very Low Risk	Very low	Very low	Low	Low
2 - Low Risk	Low	Low	Low	Moderate
3 - Moderate Risk (low-moderate)	Low	Moderate	Moderate	Moderate
4 - Moderate Risk (high-moderate)	Moderate	Moderate	High	Very High
5 - High Risk	High	High	Very High	Very High
6 - Very High Risk	Very High	Very High	Very High	Very High

<b>KEY FOR COLOUR DETERMINATION OF OVERALL RISK</b>	
<b>VERY LOW</b>	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>very low</u> .
<b>LOW</b>	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>low</u> . Recommend checking whether mitigation measures can be strengthened.
<b>MODERATE</b>	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>moderate</u> . Recommend <u>significant</u> efforts to improve mitigation measures or reduce risk of transmission (decrease risk assessment score).
<b>HIGH</b>	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>high</u> . Recommend <u>significant</u> efforts to improve <u>both</u> mitigation measures and reduce risk of transmission (decrease risk assessment score).
<b>VERY HIGH</b>	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>very high</u> .

Mitigation Plan.

Due to Covid-19 pandemic, we kindly ask you to familiarize with this document to minimise the risk of infection. Every competitor and all team members are obliged to familiarize with the following regulations:

1. The event takes place with a limited number of spectators - in accordance with current regulations in Poland. Persons who feel ill or show symptoms of illness must refrain from entering the showground. Only healthy individuals with temperature under 37.5 °C will be given access to the showground.
2. Each event participant must:
  - cover mask or shield the mouth and nose unless there's a 1,5m distance from other person in the same space. This rule excludes an Athlete sitting on the horse and persons living in a common household. The event participants will have to bring their own masks;
  - systematically sterilise hands at the stations located in toilets area, show office, competition zone, stables, etc.;
  - wear bracelets on competition area - bracelets will be distributed to each event participant;
3. Group gatherings should be avoided.
4. The Organiser will assign a Steward cooperating with the Organiser, who will coordinate and supervise the security system, especially the logistics of participants, access to sanitizers, covering of mouth and nose;
5. There won't be access to showers at the showground.
6. An ambulance with temperature check point will be placed in the event.
7. In case there is a person who shows COVID-19 symptoms she/he will be taken immediately to the responsible COVID-19 hospital. If needed her/his accompanying persons will be checked to.
8. Sufficient quantities of hand sanitizers and disposable towels will be provided in the sanitary facilities. Washing and disinfecting hands is recommended immediately when entering the facilities, as well as regularly while on the grounds.
9. Toilets will be clean and sterilized five times per day.
10. Judges boxes will include only a judge and a secretary.
11. All event participants (excluding Organiser's employees) are taking part voluntarily and at their own responsibility. All participants are required to comply with the rules of social coexistence. The Organising Committee doesn't take any responsibility for infection with Covid-19 of anyone taking part in the event.

**I. DENOMINATION OF EVENT**

VENUE: Zakrzów  
DATE: 22-25 October 2020  
NF: POL  
Indoor:  Outdoor:

CDI1\*     CDI2\*     CDI3\*     CDI4\*     CDI5\*     CDI-W  
 CDIO2\*     CDIO3\*     CDIO4\*     CDIO5\*     -NC  
 CDIJ     CDIY     CDIP     CDIU25     CDICH  
 CDIOJ     CDIOY     CDIOP     CDIOU25     CDIOCh  
 CDIAm     CDIYH  
 Championship     Games

**II. GENERAL CONDITIONS**

- FEI Statutes, 24<sup>th</sup> edition, effective 19 November 2019
- FEI General Regulations, 24<sup>th</sup> edition, 1<sup>st</sup> January 2020
- FEI Veterinary Regulations, 14<sup>th</sup> edition, effective 1<sup>st</sup> January 2018, updates effective 1<sup>st</sup> January 2020
- **FEI Dressage Rules (25<sup>th</sup> edition, effective 1<sup>st</sup> January 2014, including updates 1<sup>st</sup> January 2020) and if applicable the FEI Dressage World Cup™ Rules 2019-2020 and FEI Dressage Nations Cup™ Rules 2020**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2<sup>nd</sup> Edition, changes effective 1<sup>st</sup> January 2020
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon the 2015 WADA Code, effective 1<sup>st</sup> January 2015
- The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic, effective as of 1 July 2020 and until further notice
- Given the current covid-19 situation, please note that the FEI's approval of a Schedule should not be taken as an absolute guarantee that the Event will definitely go ahead. The decision whether the Event can take place must be made by the OC and NF in close consultation with the applicable domestic government and public health authorities. It is the responsibility of each Participant to check the status of the Event prior to planning his/her travel to the Event.
- All subsequent published revisions, the provisions of which will take precedence.

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Approved by the FEI, Lausanne, on 21/08/2020. Updated 28/08/2020.  
Updated 16/10/2020.



Bettina De Rham  
FEI Director Dressage & Para Dressage

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### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

A full copy of this Code can be obtained from the Fédération Equestre Internationale, Chemin de la Joliette 8, CH-1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>

## **IV. GENERAL INFORMATION**

### **1. ORGANISER**

Name: Ludowy Klub Jeździecki Lewada  
Address: ul. Parkowa 23, 47-260 Zakrzów  
Telephone: 0048 77 4875417, 0048 602 179542  
Email: lewada@kjlewada.pl  
Website: www.cdizakrzow.com

#### Contact Details Show Ground:

Address: ul. Parkowa 20, 47-260 Zakrzów  
Telephone: 0048 602 179542  
GPS Coordinates: 50.261189, 18.154772

Accessibility details (directions by road, nearest airport / train station):

Show Ground is next to road 45 (40 km from highway A4 direction Racibórz), nearest airports: Katowice (95 km), Wrocław (140 km), Kraków (140), nearest train station Kędzierzyn-Koźle (20 km). Note please, that there is a viaTOLL system for trucks in Poland - more information: [www.viatoll.pl/en/home](http://www.viatoll.pl/en/home)

### **2. ORGANISING COMMITTEE**

Honorary President: N/A  
President of the event: Andrzej Sałacki  
Show Secretary: Dorota Karpińska  
Press Officer: N/A

### **3. EVENT DIRECTOR**

Name: Daniel Karpiński  
Address: ul. Parkowa 23, 47-260 Zakrzów  
Telephone: 0048 77 4875417  
Mobile: 0048 606 831838  
Email: daniel@kjlewada.pl

**FEI APPROVED SCHEDULE  
ZAKRZOW (POL) 22-25 October 2020**

**V. OFFICIALS \***

Ref.	Panel	Function	FEI ID	Name	NF	Level	Contact Email
1	Ground Jury	Ground Jury President	10052356	Ilja Vietor	SVK	4*	<a href="mailto:vietorilja@gmail.com">vietorilja@gmail.com</a>
		Ground Jury Member	10134999	Simona Fialova	CZE	4*	<a href="mailto:sm.fialova@gmail.com">sm.fialova@gmail.com</a>
		Ground Jury Member	10051721	Annette Fransen Iacobaeus	SWE	5*	<a href="mailto:annette.marsvinsholm@hotmail.se">annette.marsvinsholm@hotmail.se</a>
		Ground Jury Member	10048949	Peter Hansaghy	HUN	4*	<a href="mailto:peter@hansaghy.hu">peter@hansaghy.hu</a>
		Ground Jury Member (Not CDI-W)	10147116	Małgorzata Pawłowska	POL	3*	<a href="mailto:gosia@arpav.pl">gosia@arpav.pl</a>
		Ground Jury Member	10049287	Elisabeth Max-Theurer	AUT	5*	<a href="mailto:max-theurer@aon.at">max-theurer@aon.at</a>
		Ground Jury Member	10135389	Alice Schwab	AUT	4*	<a href="mailto:a.schwab@oeps.at">a.schwab@oeps.at</a>
		Foreign Judge	10048827	Peter Holler	GER	5*	<a href="mailto:red.holler@t-online.de">red.holler@t-online.de</a>
2	Foreign Technical Delegate	Foreign Technical Delegate					
3	Chief Steward	Chief Steward	10052898	Katarzyna Widalska	POL	3	<a href="mailto:k.widalska@o2.pl">k.widalska@o2.pl</a>
4	Assistant Stewards	Assistant Steward	10102851	Izabela Popławska-Szostak	POL	1	<a href="mailto:ipoplawska@interia.eu">ipoplawska@interia.eu</a>
		Assistant Steward	10102858	Beata Romanowicz	POL	1	<a href="mailto:beor@wp.pl">beor@wp.pl</a>
		Assistant Steward	10102852	Natalia Smagacz	POL	1	<a href="mailto:n.smagacz@wp.pl">n.smagacz@wp.pl</a>
		Assistant Steward					
5	FEI Veterinary Delegate	Veterinary Delegate	10086688	Łukasz Gątkiewicz	POL		<a href="mailto:lukasz.gatkiewicz@evan-vet.pl">lukasz.gatkiewicz@evan-vet.pl</a>
		Assistant Veterinary Delegate					
	FEI Veterinary Commission	Veterinary Commission President					
		Foreign Veterinary Delegate					
		Veterinary Commission Member					
6	Veterinary Services Manager / Treating Veterinarian	Veterinary Services Manager	10197462	Karolina Kaczmarek	POL		<a href="mailto:bonafidewet@gmail.com">bonafidewet@gmail.com</a> +48 785 934 293
		Permitted Treating Veterinarian					
7	Doctor/Medical Service	Doctor/Medical Service		CRS Ankar	POL		+48881250033
8	Farrier	Farrier		Przemysław Głos	POL		+48 502 429 046
9	NF Delegate	NF Delegate (if applicable)					

\* Please note that the schedule has been approved under the provision that all appointed Officials have successfully passed the on-line FEI Competency Evaluation Test.

## **VI. INVITATIONS**

Number of NFs invited:	37
State which NFs are invited:	Australia, Austria, Belarus, Belgium, Bosnia and Herzegovina, Bulgaria, Canada, Czech Republic, Denmark, Estonia, Finland, France, Germany, Great Britain, Greece, Hungary, Ireland, Japan, Kyrgyzstan, Latvia, Lithuania, Luxemburg, Moldavia, Netherlands, Norway, Philippines, Poland, Portugal, Republic of South Africa, Russia, Slovakia, Slovenia, Switzerland, Sweden, Thailand, Ukraine, USA
Reserve NFs:	-
Total Number of athletes:	80
Number of home athletes:	20 or more
Number of athletes per NF:	6 or more
Number of horses per athlete:	2 per category

Athletes are invited by the Organiser through their NF.  
One (1) groom per athlete.

## **VII. ENTRIES**

- You must use the FEI Entry System for all categories of this Event: <https://entry.fei.org>
- You will find additional documentation on: <https://inside.fei.org/fei/your-role/it-services/it-platforms/fei-entry-system>
- All Athletes and Horses participating in any International Competition must be registered with the FEI.
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.

### **1. ENTRY DATES AND FEES:**

#### **Deadlines for entries**

Definite Entries:	01/10/2020
Last date for substitutions:	22/10/2020, at the latest two hours prior to the horse inspection

Entries have to be in accordance with art 423 of the Dressage Rules and art 116 of the General Regulations.

<b>Entry fee per horse:</b>	CDI-W: 462,97 € (VAT excluded)
	CDI2*: 416,67 € (VAT excluded)
	CDIJ, CDIY: 370,37 € (VAT excluded)

CDIP, CDICH: 324,07 € (VAT excluded);  
Stabling fee per horse (if any): ./.

**VAT:** 8%  
CDI-W: 37,03 €  
CDI2\*: 33,33 €  
CDIJ, CDIY: 29,63 €  
CDIP, CDICH: 25,93 €

**Total fee per horse:** **CDI-W: 500 €**  
**CDI2\*: 450 €**  
**CDIJ, CDIY: 400 €**  
**CDIP, CDICH: 350 €**

Athletes are asked to transfer entry fee by closing date of entries to the following account:

IBAN: PL62 2490 0005 0000 4600 6025 2218

BIC CODE: ALBPPLPW

Account holder: Ludowy Klub Jeździecki Lewada, ul. Parkowa 23, 47-263 Zakrzów, Polska

Purpose: Name of athlete and name of horse

## **2.NO-SHOWS/LATE WITHDRAWALS:**

**NB:** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the Organiser for the actual financial loss incurred by the Organiser (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

Amount charged: 250 €, Box for training horse: 150 €, Tack box: 150 €

## **3.ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:**

All other fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the Organiser.

EADCMP Fee:

Included in compulsory entry fee  Not included in compulsory entry fee

Lower Level Events (CIMs) CHF 18 per horse per event  
(For definition of CIMs see Appendix E of the FEI General Regulations)  
Higher Level Events CHF 25 per horse per event  
(All other events not defined as CIM)

Electricity (upon request):	50 € per charge
Manure disposal:	40 € per box
Hay:	10 € per bale
Straw:	8 € per bale
Shavings:	15 € per bale
Other (please specify):	
Tack box:	150 € per box
Box for training horse:	190 € per box

**All aforementioned amounts are including VAT**

VAT Number of the Organiser: PL 749-100-44-35

Note that there are only 64 boxes in main stable, and horses participating in competition have priority to be located there, then training horses and tack boxes

**4. DEGREE OF DIFFICULTY – FLOORPLAN GRAND PRIX FREESTYLE**

DoD will be used.                       DoD will not be used.                       Not Applicable.

Athletes are required to login using their own credentials on to <http://dressagefreestyle.fei.org> to create or assign their Grand Prix Freestyle floorplan at the latest 2 hours prior to:

- the horse inspection.
- the draw of the Grand Prix.

**VIII. TIMETABLE**

**Competitions must not start before 08:00 and must not finish after 23:00 unless prior approval is granted by the FEI.**

**The current edition of Dressage Tests at the date of the show will be used and all tests must be ridden from memory.**

<https://inside.fei.org/fei/your-role/organisers/dressage/tests>

	<b>Day</b>	<b>Date</b>	<b>Time</b>
• <u>Opening of stables</u>	Wednesday	21/10/2020	12:00
<u>Horse Inspection CDICH, CDIP, CDIJ</u>	Thursday	22/10/2020	09:00
<u>Horse Inspection CDIY, CDI2*, CDI-W</u>	Thursday	22/10/2020	Half hour after last test
• <u>Declaration of Starters</u>	Not later than one (1) hour after the horse inspection.		
• <u>Draw:</u>			
(Competitions No 1, 2, 3)	Wednesday	21/10/2020	20:30
(Competitions No 4, 5, 6, 7, 8)	Thursday	22/10/2020	Following last competition of the day
(Competitions No 9, 10, 11, 12, 13)	Friday	23/10/2020	Following last competition of the day
(Competitions No 14, 15, 16, 17)	Saturday	24/10/2020	Following last competition of the day

<b>Competitions CDICH:</b>	<b>Day</b>	<b>Date</b>	<b>Time</b>	<b>Prize Money</b>
Competition No 1, Children preliminary B	Thursday	22/10/2020	12:00	Prizes in Kind
Competition No 4, Children Team	Friday	23/10/2020	08:00	Prizes in Kind
Competition No 9, Children Individual	Saturday	24/10/2020	08:00	Prizes in Kind
<b><u>Total Prize Money</u></b>				
<b><u>Prizes in Kind</u></b>				<b>600,- €</b>

<b>Competitions CDIP:</b>	<b>Day</b>	<b>Date</b>	<b>Time</b>	<b>Prize Money</b>
Competition No 2, Pony Team	Thursday	22/10/2020	Following	Prizes in Kind
Competition No 5, Pony Individual	Friday	23/10/2020	Following	Prizes in Kind
Competition No 14, Pony Freestyle	Sunday	25/10/2020	08:00	Prizes in Kind
<b><u>Total Prize Money</u></b>				
<b><u>Prizes in Kind</u></b>				<b>600,- €</b>

**FEI APPROVED SCHEDULE  
ZAKRZOW (POL) 22-25 October 2020**

<b>Competitions CDIJ:</b>	<b>Day</b>	<b>Date</b>	<b>Time</b>	<b>Prize Money</b>
Competition No 3, Junior Team	Thursday	22/10/2020	Following	450,- €
Competition No 10, Junior Individual	Saturday	24/10/2020	Following	500,- €
Competition No 15, Junior Freestyle	Sunday	25/10/2020	Following	550,- €
<b>Total Prize Money</b>				<b>1500,- €</b>
<b>Prizes in Kind</b>				

<b>Competitions CDIY:</b>	<b>Day</b>	<b>Date</b>	<b>Time</b>	<b>Prize Money</b>
Competition No 6, Young Rider Team	Friday	23/10/2020	Following	450,- €
Competition No 11, Young Rider Individual	Saturday	24/10/2020	Following	500,- €
Competition No 16, Young Rider Freestyle	Sunday	25/10/2020	Following	550,- €
<b>Total Prize Money</b>				<b>1500,- €</b>
<b>Prizes in Kind</b>				

<b>Competitions CDI2*:</b>	<b>Day</b>	<b>Date</b>	<b>Time</b>	<b>Prize Money</b>
Competition No 7, Prix St. Georges	Friday	23/10/2020	Following	800,- €
Competition No 12, Intermediate I	Saturday	24/10/2020	Following	1000,- €
Competition No 17, Intermediate I Freestyle	Sunday	25/10/2020	Following	1500,- €
<b>Total Prize Money</b>				<b>3300,- €</b>
<b>Prizes in Kind</b>				

<b>Competitions CDI-W:</b>	<b>Day</b>	<b>Date</b>	<b>Time</b>	<b>Prize Money</b>
Competition No 8, Grand Prix	Friday	23/10/2020	Following	2500,- €
Competition No 13, Grand Prix Freestyle	Saturday	24/10/2020	Following	3500,- €
<b>Total Prize Money</b>				<b>6000,- €</b>
<b>Prizes in Kind</b>				

**GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS:**

Leading athlete award -	N/A
Best foreign athlete -	N/A
Best home athlete -	N/A
Team awards -	N/A



**IX. COMPETITIONS DETAIL**

**FIRST DAY: THURSDAY**

**DATE: 22/10/2020**

**COMPETITION No 1**

Test: FEI Children Preliminary B  
Number of horses per athlete: 2  
Open to: All athletes entered  
Draw/Art: Ordinary draw / Art. 425.2  
Prize money: Prizes in kind

\* \* \* \* \*

**COMPETITION No 2**

Test: FEI Pony Riders Team  
Number of horses per athlete: 2  
Open to: All athletes entered  
Draw/Art: Ordinary draw / Art. 425.2  
Prize money: Prizes in kind

\* \* \* \* \*

**COMPETITION No 3**

Test: FEI Junior Team  
Number of horses per athlete: 2  
Open to: All athletes entered  
Draw/Art: Ordinary draw / Art. 425.2  
Prize money: 450 €  
Breakdown: 150, 120, 90, 50, 40

\* \* \* \* \*

**SECOND DAY: FRIDAY**

**DATE: 23/10/2020**

**COMPETITION No 4**

Test: FEI Children Team  
Number of horses per athlete: 2  
Open to: All athletes entered  
Draw/Art: Ordinary draw / Art. 425.2  
Prize money: Prizes in kind

\* \* \* \* \*

**COMPETITION No 5**

Test: FEI Pony Riders Individual  
Number of horses per athlete: 2  
Open to: All athletes entered  
Draw/Art: Ordinary draw / Art. 425.2  
Prize money: Prizes in kind

\* \* \* \* \*

**COMPETITION No 6**

Test: FEI Young Rider Team  
Number of horses per athlete: 2  
Open to: All athletes entered  
Draw/Art: Ordinary draw / Art. 425.2  
Prize money: 450 €  
Breakdown: 150, 120, 90, 50, 40

\* \* \* \* \*

**COMPETITION No 7**

Test: FEI Prix St Georges  
Number of horses per athlete: 2  
Open to: All athletes entered  
Draw/Art: Ordinary draw / Art. 425.2  
Prize money: 800€  
Breakdown: 250, 170, 130, 100, 80, 70

\* \* \* \* \*

**COMPETITION No 8**

Test: FEI Grand Prix  
Number of horses per athlete: 2  
Open to: All athletes entered  
Draw/Art: In groups of five according to ranking / Art. 425.2.2  
Prize money: 2500€  
Breakdown: 750, 500, 400, 300, 200, 100, 100, 50, 50, 50

**THIRD DAY: SATURDAY**

**DATE: 24/10/2020**

**COMPETITION No 9**

Test: FEI Children Individual  
Number of horses per athlete: 1  
Open to: for the 18 best rider/horse combinations (including those who tie for 18th place) from competition No 4  
Draw/Art: Draw in groups of 5 acc. to Art.425.8  
Total prize money: Prizes in kind

\* \* \* \* \*

**COMPETITION No 10**

Test: FEI Junior Individual  
Number of horses per athlete: 2  
Open to: All athletes entered  
Draw/Art: Ordinary draw / Art. 425.2  
Total prize money: 500 €  
Breakdown: 160, 130, 100, 60, 50

\* \* \* \* \*

**COMPETITION No 11**

Test: FEI Young Rider Individual  
Number of horses per athlete: 2  
Open to: All athletes entered  
Draw/Art: Ordinary draw / Art. 425.2  
Prize money: 500 €  
Breakdown: 160, 130, 100, 60, 50

\* \* \* \* \*

**COMPETITION No 12**

Test: FEI Intermediate I  
Number of horses per athlete: 2  
Open to: All athletes entered  
Draw/Art: Ordinary draw / Art. 425.2  
Prize money: 1000 €  
Breakdown: 300, 250, 180, 120, 90, 60

\* \* \* \* \*

**COMPETITION No 13**

Test: FEI Grand Prix Freestyle  
Number of horses per athlete: 1  
Open to: and compulsory for the 15 best rider/horse combinations (including those who tie for 15<sup>th</sup> place) from Grand Prix comp. no 8  
Draw/Art: Draw in groups of 5 acc. to Art. 425.5  
Prize money: 3500 €  
Breakdown: 1000, 700, 500, 350, 250, 200, 150, 150, 100, 100

**THIRD DAY: SUNDAY**

**DATE: 25/10/2020**

**COMPETITION No 14**

Test: FEI Pony Riders Freestyle  
Number of horses per athlete: 1  
Open to: for the 18 best rider/horse combinations (including those who tie for 18<sup>th</sup> place) from competition No 5  
Draw/Art: Draw in groups of 5 acc. to Art. 425.5  
Prize money: Prizes in kind

\* \* \* \* \*

**COMPETITION No 15**

Test: FEI Junior Freestyle  
Number of horses per athlete: 1  
Open to: for the 18 best rider/horse combinations (including those who tie for 18<sup>th</sup> place) from competition No 10  
Draw/Art: Draw in groups of 5 acc. to Art. 425.5  
Prize money: 550€  
Breakdown: 170, 140, 110, 70, 60

\* \* \* \* \*

**COMPETITION No 16**

Test: FEI Young Rider Freestyle  
Number of horses per athlete: 1  
Open to: for the 18 best rider/horse combinations (including those who tie for 18<sup>th</sup> place) from competition No 11  
Draw/Art: Draw in groups of 5 acc. to Art. 425.5  
Prize money: 550€  
Breakdown: 170, 140, 110, 70, 60

\* \* \* \* \*

**COMPETITION No 17**

Test: FEI Intermediate I Freestyle  
Number of horses per athlete: 1  
Open to: for the 15 best rider/horse combinations (including those who tie for 15<sup>th</sup> place) from competition No 12  
Draw/Art: Draw in groups of 5 acc. to Art. 425.5  
Prize money: 1500€  
Breakdown: 500, 350, 250, 180, 120, 100

\* \* \* \* \*

## **X. FACILITIES OFFERED**

### **1.ATHLETES**

#### **Accommodation.**

Hotel:

Hotel GOSIR - tel. +48 77 887 30 20 (on showground)

Hotel FLORRES\*\* - tel. +48 77 4874040; (11km from showground)

Restauracja Dworek - tel. +48 32 4105130 (12km from showground)

Hotel COURT\*\*\* - tel. +48 77 4837000 (22km from showground)

Hotel SOLIDARIS\*\*\* - tel. +48 77 548 08 00 (21km from showground)

Hotel RACIBOR\*\*\* - tel. +48 32 7224400; +48 694374485 (23km from showground)

Hotel POLONIA\*\*\* - tel. +48 32 4140270 (24km from showground)

Hotel ADA - tel. +48 77 4722121 (12km from showground)

At the expense of: The Organiser  or the Athlete

#### **Meals.**

At the expense of: The Organiser  or the Athlete

### **2.GROOMS**

#### **Accommodation.**

Requests for accommodation must be sent with entries.

At the expense of: The Organiser  or the Athlete

#### **Meals.**

At the expense of: The Organiser  or the Athlete

**N.B. Organiser's must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.**

## **XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION**

### **1.DRAW**

Location of the draw: Conference room on showground

### **2.COMPETITION ARENA(S)**

Total dimensions: 30x70m (Competition arena - dimensions: 20 x 60 m)

Type of Footing: sand + geo textile

### **3.PRACTICE ARENA(S)**

Total dimensions: 20x56m (Competition arena - dimensions: 20 x 60 m)

Type of Footing: sand + geo textile

### **4.STABLES**

Size of boxes: 3 m x 3,5 m (minimum 3m x 3m + 20 % 3m x 4m)

### **5.PAPERLESS JUDGING**

Paperless Judging System: Yes  No

Name Company / Contact person:

Contact email:

### **6.SCORING PROVIDER / TIMING PROVIDER**

Will you use a FEI Certified Service Provider to manage the scoring and timing at your Event?

(The list of certified Service Providers is available here: <https://inside.fei.org/fei/your-role/it-services/it-providers/list>)

Yes  No

Name of Company: HTE Marketing

FEI Certified Service Provider ID number: If applicable

Contact person at Event:

Name: Jacek Ryczywolski

FEI ID number: 10109685

Contact email: j.ryczywolski@gmail.com

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

### **7.AVERAGE SCORE / OPEN SCORING**

Average Score and Open Scoring: Yes  No

**8. OTHER TECHNOLOGY/SERVICE PROVIDER(S)**

Will you use other technology/service provider(s) at your Event?

Yes  No

Name of Company:

Contact person:

Name:

FEI ID number: If applicable

Contact email:

Activity/Function:

(i.e.: Accreditations, Stable Management, Camera system, Sensors, etc...)

**9. PRIZE GIVING CEREMONY**

The number of athletes required to present themselves for the prize-giving ceremony of each competition is CDICH, CDIP, CDIJ, CDIY and CDI2\* - 8 athletes, CDI-W - 10 athletes,

**10. ADVERTISING ON ATHLETES AND HORSES**

The athletes are authorised  not authorised  to carry the logo of their personal sponsor. The Chief Steward will check that the advertising and publicity on athletes and horses complies with Article 135 of the General Regulations.

**11. TICKETING**

Are you selling ticket for spectator to attend your event: Yes  No

Name of your ticketing provider:

Web address to buy ticket:

**12. BETTING**

Betting will be authorised by the Organiser. Yes  No

**13. TRANSPORT REIMBURSEMENT HORSES / PONIES**

Transport expenses to be paid by:

The Organiser  at \_\_\_\_\_ per km or the Athlete

**14. WELCOME**

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate them on arrival.

**15. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS**

Walking distance

Organiser Shuttle Service

Public Transport  to be paid by the Organiser  or the Athlete

If paid by Athlete approximate cost per round trip:

Taxi:  to be paid by the Organiser  or the Athlete .

If paid by Athlete approximate cost per round trip:

Other: Hotels "Dworek Szonowice" and "Flores" provide shuttle service paid by Athletes

**16. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS**

Entry right to the stable area acc. to FEI Veterinary Regulations Art. 1008-1009.

NUMBER ACCREDITED PERSONS:

Athlete: 1

Partner: 1

Groom: 1

Horse Owner: 2 two (2) accreditations per horse acc. to FEI Passport

Other:

**17. SUSTAINABILITY**

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:

<http://inside.fei.org/fei/your-role/organisers/handbook>



## **XII. VETERINARY MATTERS**

### **1. CUSTOMS FORMALITIES**

Name: C. Hartwig S.A. (International Shipping Company)  
Address: Równoległa Str. 4, 02-235 Warszawa, Poland  
Telephone: +48228683471  
Email: office@c.hartwig.pl

### **2. HEALTH REQUIREMENTS**

#### **GENERAL**

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

#### **ENTRY OF HORSES**

Required health tests and vaccinations: N/A  
Quarantine period: N/A  
Specimen Import Licence applied: N/A

### **3. NATIONAL REQUIREMENTS**

N/A

### **4. PONIES**

FEI Veterinary Regulations, Chapter IX and Annex IX: For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

### **5. INJURY SURVEILLANCE**

FEI Veterinary Regulations, Chapter VIII: Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

### **6. TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

**7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE**

**7.1 PASSPORTS. FEI General Regulations Article 137**

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

**7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1003**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
<b>Primary Course</b>	1 <sup>st</sup> Vaccination: day 0 2 <sup>nd</sup> Vaccination: day 21-92	May compete 7 days after the 2 <sup>nd</sup> Vaccination
<b>First Booster</b>	Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary Course	May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
<b>Boosters</b>	<b>MINIMUM:</b> within one year of previous booster vaccination <b>IF COMPETING:</b> must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory

**7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1031**

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

**7.4 HORSE INSPECTIONS. FEI Veterinary Regulations Articles 1034-1042**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

**7.5 LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Articles 1048-1053**

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event. For Jumping that includes, but is not limited to, between rounds and before the Jump Off. For Endurance that includes, but is not limited to, pre-ride, during the ride and after the ride. Horses may be examined once or on multiple occasions during the Period of an Event. Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

**8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI Regulations, Chapter VII**

**8.1 SAMPLING. FEI Veterinary Regulations Chapter VII**

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

**8.2 ELECTIVE TESTING. FEI Veterinary Regulations Article 1058**

Elective Testing may be carried out prior to an Event to check for the presence of Prohibited Substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.

### **XIII. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>

### **XIV. ADDITIONAL INFORMATION**

#### **1. THE FEI POLICY FOR ENHANCED COMPETITION SAFETY DURING THE COVID-19 PANDEMIC**

The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic ("Policy") (<https://inside.fei.org/fei/covid-19/return-to-play/policy-tools>) is mandatory and applies for any FEI Event taking place **as of 1 July 2020**. The Policy has been developed based on currently accepted best practices by the WHO and US Center for Disease Control (CDC) and will be continually reviewed and updated as more information becomes available. It is not intended to replace the applicable guidance and policies from domestic government and health authorities, but to supplement their recommendations with sport specific considerations.

The OC shall submit the risk assessment and mitigation plan (including name and contact details of the person in charge) to the FEI as an annex to the Event Schedule, **at the latest ten (10) working days before the event's deadline for Definite Entries.**

Events for which the FEI has not received the documented risk assessment and mitigation measures plan in accordance with article 2.1.g) of the Policy **will be removed from the FEI calendar** in accordance with Article 112.3 of the FEI General Regulations.

#### **ASSUMPTION OF RISK / WAIVER OF LIABILITY**

In consideration of being allowed to participate in the Event and related activities, all Participants (as defined in the Policy) acknowledge, appreciate, and agree that:

1. Participation includes possible exposure to and illness from infectious diseases including but not limited to COVID-19. While particular rules and personal discipline may reduce this risk, the risk of serious illness and death does exist; and,
2. The Participants knowingly and freely assume all such risks, both known and unknown, even if arising from the negligence of the OC or others, and assume full responsibility for their participation; and,

3. The Participants willingly agree to comply with the stated and customary terms and conditions for participation as regards protection against infectious diseases. If, however, a Participant observes any unusual or significant hazard during his/her presence or participation, the Participant will remove himself/herself from participation and bring such to the attention of the nearest official immediately; and,
4. The Participants, for themselves and on behalf of their heirs, assigns, personal representatives and next of kin, HEREBY RELEASE AND HOLD HARMLESS THE OC AND THE FEI, their officers, officials, agents, and/or employees, other participants, sponsoring agencies, sponsors, advertisers, and if applicable, owners and lessors of premises used to conduct the event ("RELEASEES"), WITH RESPECT TO ANY AND ALL ILLNESS, DISABILITY, DEATH, or loss or damage to person or property, WHETHER ARISING FROM THE NEGLIGENCE OF RELEASEES OR OTHERWISE, to the fullest extent permitted by law.

The Participants confirm to have read this release of liability and assumption of risk agreement, fully understand its terms, understand that they have given up substantial rights.

## **2. INSURANCES AND NATIONAL REQUIREMENTS**

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

### **2.1 ATHLETES, OWNERS AND SUPPORT PERSONNEL**

#### **2.1.1 Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

#### **2.1.2 Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have

an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

### **2.1.3 Press Equipment**

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

## **2.2 ATHLETES AND OWNERS**

### **2.2.1 Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

### **2.2.2 Additional Liability Information**

N/A

### **2.2.3 Horse Insurance**

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

## **3. PROTESTS/APPEALS**

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website:

Protest: <http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeal: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

## **4. DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

## **5. MODIFICATION TO SCHEDULE**

In exceptional circumstances, together with the Approval of the Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the OC may change the schedule in order to clarify any matters arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all Athletes and Officials as soon as possible and they must be reported to the FEI by the Foreign Judge.

**6.ADDITIONAL INFORMATION FROM THE ORGANISER**

Square for Organiser to include details if necessary, such as but not limited to:

- In accordance with Art. 135.1 of the FEI General Regulations, athletes agree that their name and image and any photographs and moving images taken of them at an event may be used by the FEI and/or OC for the purposes of publicising the event and promoting the sport
- Art 109.13 GRs: All dogs must be leashed and affixed to a human or stationary object. Violation of this rule will incur a fine of CHF 100 per offence and, in case of a repeated offence at the Event, may lead to exclusion from the Venue.
- Please be aware while driving in Poland ELECTRONIC TOLL COLLECTION SYSTEM "viaTOLL" is in charge. For more information please visit <https://www.viatoll.pl/en/home>

**Age of Athletes and Horses according to the Event's Category:**

<b>Event's Category</b>	<b>Age of Athletes</b>	<b>Age of Horses</b>
<b>Grand Prix/Grand Prix Special/ Grand Prix Freestyle/ Intermediate II/Intermediate A/ Intermediate B</b>	As of 16 <sup>th</sup> year	Min 8 y.o.
<b>Prix St. Georges/Intermediate I/ Intermediate I Freestyle</b>	As of 16 <sup>th</sup> year	Min. 7 y.o.
<b>CH-Y/CDIY/CDIOY</b>	As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year	Min. 7 y.o.
<b>CH-J/CDIJ/CDIOJ</b>	As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year	Min. 6 y.o.
<b>CH-P/CDIP/CDIOP</b>	As of 12 <sup>th</sup> year to end 16 <sup>th</sup> year	Min. 6 y.o.
<b>CH-Ch/CDICh/CDIOCh</b>	As of 12 <sup>th</sup> year to end 14 <sup>th</sup> year	Min. 6 y.o.
<b>CH-U25/CDIU25/CDIOU25</b>	As of 16 <sup>th</sup> year to end 25 <sup>th</sup> year	Min. 8 y.o.
<b>CDIAm</b>	As of 26 <sup>th</sup> year	Min. 7 y.o. Medium tour Min. 8 y.o.
<b>CDIYH</b>	As of 16 <sup>th</sup> year	Min. 5 y.o. – Max. 7 y.o.
<b>CH-M-YH-D</b>	As of 16 <sup>th</sup> year	5 y.o. / 6 y.o. / 7 y.o.

**DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:**

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

All prize money 2000 PLN (about 450 €) and higher will be deducted in accordance with Polish tax regulations (10%) at the day of payment

**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)**

The value of the 1st prize must not exceed 1/3 of the total prize money announced for the competition. Distribution of prize money: distributed to 25 % of participants. If there are between 5 and 19 athletes in the competition, min 5 prizes must be distributed.

If there are 4 or less athletes in the competition, the table below applies.

Number of Starters	1	2	3	4	From 5 and above
1 <sup>st</sup>	33%	33%	33%	33%	All the prize money scheduled must be distributed among all placed athletes.
2 <sup>nd</sup>		25%	25%	25%	
3 <sup>rd</sup>			20%	20%	
4 <sup>th</sup>				15%	
Total distributed	33%	58%	78%	93%	

The amount to be given to each athlete must be stated in the schedule.



## **XV. ANNEXES**

### **1. FEI Entry System**

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

**FEI ID<sup>1</sup>:** 10101689  
**Name\*:** Daniel  
**First Name\*:** Karpiński  
**E-Mail\*:** daniel@kjlewada.pl  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>

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**FEI ID<sup>1</sup>:** 10106692  
**Name\*:** Dorota  
**First Name\*:** Karpińska  
**E-Mail\*:** dorota@kjlewada.pl  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>

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**FEI ID<sup>1</sup>:** 10109685  
**Name\*:** Jacek  
**First Name\*:** Ryczywolski  
**E-Mail\*:** j.ryczywolski@gmail.com  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>

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- 1) If already have an FEI user account.  
2) Provide you the required access to manage entries and substitutions and download entries/lists.  
3) You are just able to consult and download the entries/lists.  
\*) Mandatory Fields

## **2. RESULTS**

In order to proceed with the results publication and for qualification purposes the FEI requires results to be uploaded directly on the FEI Database within two days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:

<http://inside.fei.org/fei/your-role/Organisers/dressage/results-forms>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to [dressageresults@fei.org](mailto:dressageresults@fei.org), in the proper XML format immediately after the event. Please refer to compulsory format for CDIs; the file can be downloaded using the following link: <http://inside.fei.org/fei/your-role/Organisers/xml-format>

All results must include FEI Passport Registration number of horses and FEI ID number of Athletes.

Please note that as per Art 109.6 (GR): OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within two (2) days following the Event for all disciplines managed by an online entry system and five (5) days for all other discipline(s), unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from organisers of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.