

I. DENOMINATION OF THE EVENT:

Venue: Hipodrom Sopot
Date: 02-04 10 2015 **NF:** **POL**

EVENT CATEGORIES:

Long: CCI 3*

Short: CIC 1*, CIC 2*

II. GENERAL CONDITIONS

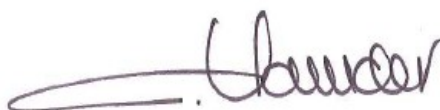
This event is organised in accordance with:

- FEI Statutes, 23rd edition, 29 April 2014
- FEI General Regulations, 23rd edition, effective 1st January 2009, updates effective 1st January 2015
- FEI Veterinary Regulations, 14th edition, effective 1st January 2015
- FEI Eventing Rules, 24th Edition, effective 1st January 2015.
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2nd Edition, effective 1st January 2015
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based on the 2015 revised WADA Code, effective 1st January 2015
- All subsequent published revisions, the provisions of which will take precedence.
- An arbitration procedure is provided for in the FEI Statutes and General Regulations referred to above. In accordance with this procedure, any appeal against a decision rendered by the FEI or its official bodies is to be settled exclusively by the Court of Arbitration for Sport (CAS) in Lausanne, Switzerland.

Approved by the FEI

**Lausanne, on 24 August 2015
Updated on 29 September 2015**

Signature:



**Catrin Norinder
Director Eventing & Olympic Departments**

Draft schedules are to be sent by e-mail to eventingschedules@fei.org

**THE FEI CODE OF CONDUCT
FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. **The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.**

A full copy of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English & French. The Code is also available on the FEI's website: www.fei.org.

III. GENERAL INFORMATION

1. ORGANISER

Name: HIPODROM SOPOT SP. Z O.O.
Address: POLNA 1 STREET
SOPOT, POLAND
Postal Code: 81-745
Phone: +48 58 551 78 96
Fax : +48 58 555 06 44
Email: hipodrom@sopot.pl
Website: www.hipodrom.sopot.pl

Name: SOPOCKI KLUB JEŹDZIECKI
Address: POLNA 1 STREET
SOPOT, POLAND
Postal Code: 81-745

Contact Details Show Ground:

Address: Polna 1 st., 81-745 Sopot Telephone: +48 58 551 78 96

Brief summary of your venue's accessibility details (directions by road, nearest airport / train station).

Łokietkast/Rybackast/Gospodyst - corner 54° 25'29" North / 18° 34'37" East

Nearest Airport – Lech Walesa Airport → www.airport.gdansk.pl

Nearest Train Station – Sopot Wyścigi, Gdańsk Żabianka → www.skm.pkp.pl

Nearest International Train Station – Gdańsk Główny → www.pkp.pl

2. ORGANISING COMMITTEE

Honorary President: Jacek Karnowski the Mayor of Sopot City
President of the Event: Magdalena Rutkowska
Show Secretary: Anna Kniejska
Press Officer: Agnieszka Kopka

EVENT DIRECTOR

Name: Kaja Koczurowska Wawrzekiewicz
Address: Polna 1
Telephone: 48 58 551 78 96 Fax: 58 555 06 44
Email: kkoczurowska@sopot.pl

3. 24 hours Veterinary Service Manager:

Name: Piotr Szpotański
Number: +48 601 652 703

IV. OFFICIALS

Ref	Panel	Competition	Function	FEI ID	NAME	NF	Level	Contact details
1	Ground Jury 1 st Competition	CCI 3*	Ground Jury President	10049610	Sławomir Pietrzak	POL	3/4 *	
			Ground Jury Member	10004299	Harry Payne	GBR	3/4 *	
			Ground Jury Member	10049773	Tomasz Mossakowski	POL	3/4 *	
	Ground Jury 2 nd Competition	CIC 2*	Ground Jury President	10083948	Agata Jarzycka-Stefańska	POL	1/2 *	
			Ground Jury Member		Paweł Sojecki	POL	NAT	
	Ground Jury 3 rd Competition	CIC 1*	Ground Jury President		Hanna Łyczkowska	POL	NAT	
			Ground Jury Member		Małgorzata Chajęcka	POL	NAT	
Jumping test Judge		Jumping test Judge		Ground Jury				
2	Technical Delegate	CCI 3*	Technical Delegate	10051849	Christian Persson	SWE	3/4 *	
		CIC 2*		10051849	Christian Persson	SWE	3/4 *	
		CIC 1*		10075867	Tomasz Kowala	POL	N	
		CCI 3*	Assistant Technical Delegate	10075867	Tomasz Kowala	POL	N	
3	Course Designer	CCI 3*, CIC 2*	Course Designer	10003858	Christian Zehe	GER	3/4 *	
		CIC 1*	Course Designer	10057214	Krzysztof Rafalak	POL	NAT	
		CCI 3*, CIC 2*, CIC 1*	Jumping Course Designer	10003858	Christian Zehe	GER	3/4 *	
4	Chief Steward	CCI 3*, CIC 2*, CIC 1*	Chief Steward	10052984	Zbigniew Seibt	POL	3	
5	Assistant Stewards	CCI 3*, CIC 2*, CIC 1*	Assistant Steward	10083949	Sandra Szumilas	POL	1	
		CCI 3*, CIC 2*, CIC 1*	Assistant Steward	10108471	Aleksandra Widulińska	POL	1	
		CCI 3*, CIC 2*, CIC 1*	Assistant Steward	10049591	Małgorzata Kram	POL	1	
		CCI 3*, CIC 2*, CIC 1*	Assistant Steward		Anna Bosiacka	POL	N	
				10050296	Szumilas Jerzy	POL	2	

**FEI APPROVED SCHEDULE
EVENTING 2015**



		CCI 3*, CIC 2*, CIC 1*	Assistant Steward		Joanna Matyjek-Macholla	POL	N	
7	FEI Veterinary Delegate		FEI Veterinary Delegate	10051661	Grzegorz Chajęcki	POL		
8	Veterinary Service Manager (VSM) Treating Veterinarian (VR Art 1010)		Veterinary Service Manager	10049570	Piotr Szpotański	POL		
			FEI Permitted Treating Vet	10049570	Piotr Szpotański	POL		
9	Chief Medical Officer		Chief Medical Officer		Wojciech Lewiński	POL		+48 604 609 360
	Medical services		Medical Services		MAG-MED	POL		+48 608 765 630
10	Farrier		Farrier		Piotr Czerwiński	POL		+48 690 967 267

V. SPECIFIC TECHNICAL CONDITIONS

1. TIMETABLE (to be provided per category/level if multiple events)

- Opening of stables:
Vet examination on arrival:
- Official Course Inspection:
- Course walk for riders
- 1st Horse Inspection
- Briefing (Orange Hall):
- 1st Start – Dressage:
- Riders Meeting (Orange Hall)
- 1st Start - Cross-Country:
- 2nd Horse Inspection:
- 1st Start – Jumping:
- Prize-giving:

All classes	Thursday	01.10	12:00
All classes	Thursday	01.10	12:00
CCI3* CIC2* CIC1*	Thursday	01.10	13:00 14:30 14:30
CCI3* CIC2* CIC1*	Thursday	01.10	15:45 17:15 17:15
CCI3*	Thursday	01.10	18:00
All classes	Thursday	01.10	21:00
CCI3* CIC2* CIC1*	Friday	02.10	11:00 08:30 08:00
All classes	Friday	02.10	20:00
CCI3* CIC2* CIC1*	Saturday	03.10	15:00 13:30 11:30
CCI3* CIC2* CIC1*	Sunday	04.10	Immediately after 2* Immediately after 1* 08:00
CCI3* CIC2* CIC1*	Sunday	04.10	14:00 12:00 10:00
Immediately after each class			

2. VENUE

DRESSAGE	Fiber Sand – CCI***, CIC** Fiber sand or grass – CIC*
CROSS COUNTRY	Type of ground: Grass, sand partly
JUMPING	Fiber Sand (60x110) – CCI***, CIC** Fiber Sand (60x110) or grass (60x100) – CIC*

**CHECKLIST FOR DRAFT SCHEDULE
EVENTING 2014**



STABLES:

Size of boxes 3m x 3m+10% 3m x 4m

VI. INVITATIONS

One groom per athlete

Number of NFs invited	Unlimited
Number of athletes from the host nation	unlimited
Number of athletes per NF	unlimited
Number of horses per athlete	4
Ballot procedure in case of excessive entries. <i>Must be specified</i>	The number of starters will be limited to max 150 in all series. If there are more than 150 entries at closing date, the selection will be made firstly on the payment of stabling with the definite entry, and secondly on the date of entry having been made. After 150 places are filled, the remaining entries will be placed on a waiting list and will be admitted only if there are any withdrawals from the initial 150.

FEI General Regulations, Article 135 - Advertising on Athletes and Horses and Promotion

- Athletes participating in an Event agree to be filmed, televised, photographed, identified, interviewed and otherwise recorded during the Event for the purposes of the media coverage of the Event (by means of all and any media throughout the world in perpetuity) and the promotion of the sport. Athletes therefore assign with full title guarantee in perpetuity to the FEI all rights of any nature in any such recordings. Athletes agree that their name and image and any photographs and moving images taken of them at an Event may be used by the FEI and/or OC for the purposes of publicising the Event and promoting the sport.**

VII. ENTRIES

It is the responsibility of NFs to ensure their participants are of the correct age and that athletes and horses are registered with the FEI.

IMPORTANT – You must use the FEI Entry System for all events of this show

(<https://entry.fei.org>)

You will find additional documentation on

<http://www.fei.org/fei/your-role/nfs/entry-system-eventing>

All Athletes & Horses participating in any International competition must be registered with the FEI.

Athletes and/or Horses present at the event without having been entered through the FEI's Online Entry System might be subject to disqualification unless special circumstances warrant otherwise.

1. QUALIFICATIONS

Each NF must certify the qualification of each horse and athlete and list the competitions which enabled horse and athlete to qualify, according to the qualification procedure established for each star level. Please include the relevant procedure according to level of event in schedule (refer to Rules References attached and Rules for Eventing Art. 517).

In addition the eligibility to compete will be determined by a combination of the following:

- The level of the Athlete category (national,D,C,B,A) (art.519)
- The achievement of a number of Minimum Eligibility Requirements according to the eligibility matrix of requirements (art. 520)

Minimum Age Limitation:

	RIDERS	HORSES
1*	14	6
2*	16	6
3*	18	7
4* + CH3*	18	8

2. DEADLINES

a. CI-long / CI-short / CIO-short/long –Closing Date for entries is established by the OC (Art. 509.1)

Entry Closing	17.09.2015	
ENTRY FEE + STABLING + MCP + manure disposal	CCI***	310 €
	CIC**	290 €
	CIC*	250 €
ELECTRICITY PER LORRY MUST BE included in entries, OTHERWISE NO PLACE WILL BE PREPARED	25 €	
ENTRIES	http://hipodrom.sopot.pl/zawody/	

**CHECKLIST FOR DRAFT SCHEDULE
EVENTING 2014**



<p>All EUR fees to be paid to PKO BANK Polski S.A. o/POB: Swift Code (BIC): BPKOPLPW PL 54 1440 1101 0000 0000 1268 9567</p>		
<p>Entries will not be accepted without money transfer confirmation.</p>		
<p>opłaty dla polskich zawodników (tym wpisowe, boks, mcp, „manure disposal”) Kolejność opłaty za boks decyduje o jego przyznaniu w odpowiedniej stajni.</p>	CCI***	950 zł
	CIC**	800 zł
	CIC*	700 zł
<p>ZGŁOSZENIA</p>		<p>http://hipodrom.sopot.pl/zawody/</p>
<p>Przelewy w PLN Sopocki KJ Bank PeKao SA 77 1240 1242 1111 0000 1588 1395</p>		
<p>Details Entry procedure fee / payment</p>	<p>All bank transfer costs must be compensated to the amounts stated in the Schedule. The difference has to be paid upon arrival. This amount will not be refunded. Stabling must be paid till 17.09.2015 and must be accompanied to the definite entries, otherwise no stabling will be provided. Any change in the entries after 01.10.2015 21:00 (eg. Move from 2* to 1*) will be charged an administrative fee of 30€ All payment can be done either in EUR or PLN equivalent. Any costs difference must be reimbursed at the rate of exchange stated 02.10.2015 (Bank NBP)</p>	
<p>Refund procedure if rider/horse cannot compete : (presentation of certificate)</p>	<p>If horse is withdrawn after the entry closing day (17.09.15), advanced payment for the box will not be refunded. If horse is withdrawn after 24.09.2015, participants are obliged to pay half of the entry fee as well.</p>	

3. ADDITIONAL FEES/CHARGES BY OC:

All additional fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved schedule can be charged by the OC.

EADCMP Fee (for Groups I and II): Included in entry fee CHF 12.50 x

- Electricity:** 25 € (100pln) / spot (podłączenie)
- Hay:** 5 € (20 pln) / bale (balik)
- Straw:** 3 € (12 pln) / bale (balik)
- Shavings:** 12 € (50 pln) / bale (kostka) – **only while requested IN ENTRY**

CHECKLIST FOR DRAFT SCHEDULE EVENTING 2014



TENT: 10 € (40pln) / competition

Other:

All aforementioned amounts are including VAT

VAT number of the OC: PL 585-10-01-930

VIII. FACILITIES OFFERED

1. ATHLETES

Accommodation.

No Hotels will be provided by The OC, please go to www.booking.com

Accommodated at athlete expense

Meals: at the expense of athlete

2. GROOMS

No Hotels will be provided by The OC, please go to www.booking.com

Accommodated at athlete expense

Meals: at the expense of athlete

N.B. If applicable, OC's must provide proper sanitary conditions The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

3. HORSES / PONIES

Transport expenses to be paid by the athlete

4. WELCOME

The time and date of arrival of athletes and horses and their means of transport must be given to the OC in order to facilitate them on arrival.

Please arrive between 06.00 - 21.30

5. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS

MONTE TAXI: -20% off regular prize

IX. ADDITIONAL INFORMATION

1. MEDICAL INFORMATION FORM FOR ARMBANDS

Declaration of medical condition

Athletes with medical conditions that may be relevant in the case of a medical emergency are responsible, at every Event when riding, for wearing a medical data carrier* from a system provider able to communicate information at least in English. Alternatively (and at the minimum) a medical armband of good quality can be used. Athletes who chose to wear an armband should

CHECKLIST FOR DRAFT SCHEDULE EVENTING 2014



download and fill the form available for this purpose on the FEI's website <http://www.fei.org/fei/your-role/officials/eventing/forms>.

** Medical data carrier (also called "medical identification tag"): small emblem or tag worn on a bracelet, neck chain, or on the clothing, intended to alert paramedics/physicians/ first responders that the wearer has an important medical condition.*

Conditions that are relevant include recent head injury, serious past injuries/surgery, chronic health problems such as diabetes, long-term medications and allergies. If in doubt, the athlete should discuss this with his own treating physician."

2. ADVERTISING ON ATHLETES AND HORSES:

At International events, and all competitions except for the Nations Cup, athletes are authorised to carry the logo of their personal sponsor in accordance with Art. 256.3 and 257.3 of the FEI Rules for Eventing.

For Championship or CIO Nations Cup Competitions, please specify below.

Championship/Nations Cup: personal sponsor logo Authorised x Not authorised

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

3. PRIZE GIVING CEREMONY

Number of athletes to present themselves for the prize-giving ceremony of each competition:
minimum 8

Other details:

4. INSURANCES

All owners and athletes are personally responsible for damages to third parties caused by themselves, their employees, their agents or their horses. They are therefore strongly advised to take out third-party insurance providing full coverage for participation in equestrian events at home and abroad, and to keep the policy up to date.

The FEI insures all FEI Officials, whose names are published in the FEI Officials lists, against third party liability including Judges, Course Designers, Technical Delegates, FEI Stewards, FEI Veterinary Delegates, Para Classifiers, Members of the Judges' Supervisory Panel and FEI Coaches (FEI EADCMP Veterinarians are covered under a different policy):

Who are acting for or on behalf of the FEI as stated in the approved schedule of the Event or who are acting in the scope and course of the FEI's Business as described in the final approved schedule; and

Who have received the status of FEI Officials at FEI Events through a qualification process.

The FEI will NOT insure:

National officials officiating at FEI Events; and/or

FEI Officials, who have no official function at the Event.

The insurance extended is for any liability that the FEI Official incurs to a third party, and for the costs of defending any such claim arising as a result of actions undertaken by the FEI Official in good faith (including errors and omissions) on behalf of the FEI. However, the insurance for obvious reasons does not extend to any liabilities incurred as a result of an FEI Official's dishonest, fraudulent, malicious, and/or illegal act.

Should an FEI Official become aware of an incident that he or she believes might result in a claim, FEI Official should notify the FEI immediately and provide all of the facts known to the FEI Official. The FEI cannot guarantee the insurance coverage described above in circumstances where the FEI Official has good cause to believe that there might be a claim and does not provide such timely notice directly to the FEI.

FEI Permitted Treating Veterinarians (PTVs) (Art 1005) are to have adequate professional indemnity insurance.

5. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

Entry right to the stable area acc. to VR Art. 1023.VI.

NUMBER ACCREDITED PERSONS:

Athlete: all entered
Partner: all indicated by the riders
Groom: all indicated by the riders

Horse Owner: (2 accreditations per FEI-Passport)

6. PROTESTS/ APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150 or equivalent.

7. MODIFICATION OF SCHEDULE (Art. 109)

In exceptional circumstances, together with the approval of Chefs d'Equipe and Ground Jury the OC reserves the right to modify the schedule in order to clarify any matter or matters arising from an omission or due to unforeseen circumstances. Unforeseen circumstances do not include situations arising as a results of the OC altering the approved Schedule without FEI's authorisation. Any such changes must be notified to all competitors and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

8. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

9. RESULTS

OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within five (5) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Any result must be provided to the FEI in a format specified by the FEI in the approved schedule. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1,000.- per violation.

In order to proceed with the results publication and for qualification purposes the FEI requires results to be sent in immediately after the conclusion of the event.

Results are to be sent by e-mail to eventingresults@fei.org in the proper Excel or XML file immediately after the event.

Please refer to compulsory format for Eventing competitions; the file can be downloaded using the following link:

<http://www.fei.org/fei/your-role/organisers/eventing/results-forms>

All results must include FEI Passport Registration number of horses and FEI ID numbers of Riders.

All athletes who have not completed the event must appear on the results

Should you need any assistance, please do not hesitate to contact us: kimberley.zimmermann@fei.org
or frederique.reffet@fei.org

X. VETERINARY MATTERS

VETERINARY REGULATIONS (VRs), 14th edition, effective 1 January 2015

1. CUSTOMS FORMALITIES

Address: C. Hartwig S.A.
Równoległa 4 str
02-235 Warszawa, Polska
Telephone: +48 22 868 34 71 Fax: +48 22 846 69 96

2. HEALTH REQUIREMENTS

GENERAL

In accordance with the FEI Code of Conduct it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

ENTRY OF HORSES

Required health tests and vaccinations:
Quarantine period:
Specimen Import Licence applied:

For questions or problems, please contact your Government Veterinary Services.

3. NATIONAL REQUIREMENTS

If applicable please provide:

4. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in vehicles suitable for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, to ensure that the Horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to be in compliance with national legislation in both their country of origin and the host nation of the Event; where necessary Athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

CHECKLIST FOR DRAFT SCHEDULE EVENTING 2014



5. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

PASSPORTS

General Regulations Article 137

For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events, with the exception of CNs and CIMs as outlined below.

Event's Category	FEI Passport and or Recognition Card
National Events	Not compulsory
CI-short/long 1* and 2*	Not compulsory for Horses from the host Nation – Compulsory for Horses from the invited Nations
CI-long 3* and 4* CI-short 3* CHs / Games of all levels	Compulsory

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated, or failing to meet other passport requirements including micro-chipping, vaccination and Equine Anti-Doping and Controlled Medication control (Veterinary Regulations Article 1030) will be **subject to Sanctions in accordance with Annex II of the Veterinary Regulations** and may not be allowed to compete.

Athletes will be required to write their name and counter sign next to any passport irregularity entry noted, as an acknowledgement, prior to receiving the passport and leaving the show ground. Following a warning being issued for such an irregularity the Athlete will have 30 days to correct this, failure to correct such irregularities within 30 days will result in a sanction being imposed.

Note for Horses permanently resident in a Member State of the European Union, all Horses must have a national EU passport in compliance with EU Regulations, to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

VACCINATIONS - EQUINE INFLUENZA

2015 Veterinary Regulations Article 1028

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
Primary Course	1 st Vaccination: day 0 (e.g. 1 January) 2 nd Vaccination: day 21-92 (e.g. 1 February)	May compete 7 days after the 2 nd Vaccination
First Booster	Within 7 months of the 2 nd vaccination of the Primary Course (e.g. 1 August)	May compete for 6 months +21 days after the 2 nd vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination

<p>Boosters</p>	<p>MINIMUM: within one year of previous booster vaccination IF COMPETING: must be competing in the 6 months +21 days of the previous booster vaccination</p>	<p>Must have been vaccinated within the 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination</p>
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Exceptions to the requirement for FEI equine influenza vaccinations currently exist only for those Horses competing at CNs or CIMs where there are no national requirements for influenza vaccination in both the Event host country and the Horse’s country of origin (General Regulations Article 137).

EXAMINATION ON ARRIVAL

2015 Veterinary Regulations Article 1032

On arrival at an Event venue all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status, with regards to vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

HORSE INSPECTIONS

2015 Veterinary Regulations Article 1033, Table 2

All Horses will be assessed for their orthopaedic fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete will be eliminated by the Ground Jury and not be permitted to continue in the competition.

LIMB SENSITIVITY EXAMINATION

2015 Veterinary Regulations Article 1034

Horses are not eligible to compete when a limb, or part of a limb, is hyposensitive or hypersensitive (both of which shall constitute “abnormal limb sensitivity”). Hypersensitive limbs have an excessive or abnormal reaction to palpation. Hyposensitive limbs include any alteration in sensitivity induced by a neurectomy or chemical desensitisation for as long as the alteration in sensitivity persists.

All Horses are subject to Examination under the Protocol for abnormal limb sensitivity throughout the Period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for Examination under the Protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the Examination or are subject to immediate Disqualification. There is no obligation to examine any specific number of Horses at an Event.

**6. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME
(EADCMP)**

2015 Veterinary Regulations, Chapter VI

Within FEI Groups I & II, the Organising Committee should charge athletes the equivalent of CHF 12.50 towards the cost of the EADCMP, which is overseen by the FEI Veterinary Department.

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SAMPLING

All horses competing at FEI Events may be subject to sampling for the presence of FEI Equine Prohibited Substances in accordance with the FEI Equine Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures (2014 Veterinary Regulations Article 1057 and 1058).

CLEAN SPORT INFORMATION

The current FEI Equine Prohibited Substances List of Banned Substances and Controlled Medications (the EPSL) is available on the FEI Clean Sport website: www.FEICleanSport.org as a PDF document, database or smart phone app. Detection times are also provided for a limited number of Controlled Medication substances where available.

Elective Testing (Art.1056) may be carried out, by athletes for their Horses, prior to an Event to check for the presence of prohibited substances please refer to www.FEI.org/veterinary for information and details.

FEI LABORATORY FOR SAMPLE ANALYSIS

GROUPS I & II ONLY – FEI CENTRAL LABORATORY

Under Veterinary Regulations Chapter VI, Article 1057, all samples collected in Groups I and II, must be analysed by the:

FEI Central Laboratory
LGC Limited
Quotient Bio Analytical Sciences and HFL Sport Science
Newmarket Road Fordham,
Cambridgeshire CB7 5WW.

Samples collected outside of FEI Groups 1 and 2 may be analysed at an alternative FEI Approved Laboratory (Vet. Regs. Art. 1064). Additional information can be found under <http://www.fei.org/fei/horse-health-and-welfare/doping-controlled-medication>

Please select the FEI Approved Laboratory for your event from one of the following:

Localisation	Contact	Choice
Europe	LGC Limited Dr. Clive Pearce Quotient Bio Analytical Sciences and HFL Sport Science Newmarket Road Fordham Cambridgeshire CB7 5 WW Tel: +44 (0) 1638 720 500 Fax: +44 (0) 1638 724 200 email: Clive.Pearce@LGCGroup.com	x

FURTHER QUERIES ON THIS INFORMATION

If you have any further questions please refer to: www.fei.org/Veterinary

Please feel free to contact veterinary@fei.org for further information.

CHECKLIST FOR DRAFT SCHEDULE EVENTING 2014



Tel: +41 21 310 47 47

7. PONIES

For all Pony Events, Ponies must be available for Pony Measurement prior to the Horse Inspection (2013 Veterinary Regulations, Chapter IV).

8. INJURY SURVEILLANCE (Art.1035)

Horses participating in FEI Events are subject to injury surveillance protocols; such information is essential to ensure that (i) the Horse's welfare remains paramount at all times and (ii) sound scientific reasoning is applied to the safety of all Horses and Athletes participating at Events. Official Veterinarians are required to report on each injured horse at an event.

XI. HUMAN ANTI-DOPING

At a minimum, and pursuant to Article 22.3 of the ADRHAs, Organisers must provide the following at Events where the FEI informs the Organiser at least two (2) months before the Event that human anti-doping testing is scheduled to take place at the Event:

1. One (1) staff member able to act as point of contact and coordinator for the *Doping Control Officers (DCOs)* with the contact name and details of this staff member to be communicated to the *FEI* at least two (2) weeks prior to the starting date of the *Event*.
2. Human anti-doping facilities reasonably separated from public activity, consisting of:
 - one (1) private room exclusively dedicated for use by the *DCOs* with one (1) table, two (2) chairs, pens and paper and one (1) lockable fridge; and
 - a waiting room/area with a suitable number of chairs as well as an appropriate amount of individually sealed, non-caffeinated and non alcoholic beverages, which includes a mix of natural mineral water and soft drinks ; and
 - one (1) private and clean bathroom/toilet, adjacent or as near as possible to the *DCO* room and waiting area.
3. Staff members (or volunteers) of both genders, able to act as *Chaperones*. The number of *Chaperones* available to the *OC* must be communicated to the *FEI* as early as possible following receipt by the *OC* of the *Testing* plan for the *Event*. Please see the qualifications for *Chaperones* in the ADRHAs.

XII. Competitions

COMPETITIONS

Category	Level	Amount	Currency
CCI	3*	2200	EUR
CIC	2*	1500	EUR
CIC	1*	1250	EUR
TOTAL			4950 EUR

**CHECKLIST FOR DRAFT SCHEDULE
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Total prize money 5.000pln and above will be transferred to the indicated account up to 7 days after the competition. **Only in this form below is filled in correctly.**

Name	
Street and number	
Postal code and city	
Country	
Mobile	
Email	
Bank data	
IBAN	
Bank Account number	
Accountholder address	
Name of Bank	
Country of Bank	
BIC/SWIFT Code	
Routing Number (for non-european riders)	

DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS PRIZE MONEY

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for OCs to deduct such taxes, they **must** provide participants with an official form indicating the amount of tax deducted. **According to the Polish Law, tax 10% has to be deducted if prize amount exceed 760 pln.**

The tax form must be provided to the athletes upon arrival and returned to the OC prior to departing.

IMPORTANT

The total amount of prize money shown for each Competition in the schedule must be distributed. (GR Art 127, 128, Eventing Rules Art 505.3)

CHECKLIST FOR DRAFT SCHEDULE EVENTING 2014



Category : CCI

Level : 3*

This competition will be in accordance with Rules for Eventing, 24th Edition,
updated 1 January 2015

Technical Conditions

DRESSAGE TEST

FEI 2015 3* B

CROSS-COUNTRY

Event	Length	Max. 3990
	Speed	570
	Approx. number of efforts	35

JUMPING

Event	Distance	600 m
	Speed:	375 m/min
	Number of efforts:	12
	Number of Obstacles:	15

PRIZE – CLASSIFICATION

Total amount of prize money (currency)	2200 €
Breakdown per category / placing (1 prize per 4 athletes)	I place – 700 € II place – 550 € III place – 450 € IV place – 300 € V place – 200 € 25% of starters - 100€ (to be divided between further placed competitors according to R.G.Art.129.3)
Other details on PM distribution	National riders – bank transfer Foreign riders – cash or bank transfer
Tax deduction	According to the Polish Law, tax 10% has to be deducted if prize amount exceed 760 pln.

Category : CIC

Level : 2*

This competition will be in accordance with Rules for Eventing, 24th Edition,
updated 1 January 2015

Technical Conditions

DRESSAGE TEST

FEI 2015 2* B

CROSS-COUNTRY

Event	Length	Max. 3575
	Speed	550
	Approx. number of efforts	32

JUMPING

Event	Distance	600 m
	Speed:	350 m/min
	Number of efforts:	11
	Number of Obstacles:	14

PRIZE – CLASSIFICATION

Total amount of prize money (currency)	1500 €
Breakdown per category / placing (1 prize per 4 athletes)	I place – 500 € II place – 300 € III place – 250 € IV place – 200 € V place – 150 € 25% of starters - 100€ (to be divided between further placed competitors according to R.G.Art.129.3)
Other details on PM distribution	National riders – bank transfer Foreign riders – cash or bank transfer
Tax deduction	According to the Polish Law, tax 10% has to be deducted if prize amount exceed 760 pln.

CHECKLIST FOR DRAFT SCHEDULE EVENTING 2014



Category : **CIC**

Level : **1***

This competition will be in accordance with Rules for Eventing, 24th Edition,
updated 1 January 2015

Technical Conditions

DRESSAGE TEST

FEI 2015 1* A

CROSS-COUNTRY

Event	Length	MAX. 3120
	Speed	520
	Approx. number of efforts	30

JUMPING

Event	Distance	600 m
	Speed:	350 m/min
	Number of efforts:	11
	Number of Obstacles:	13

PRIZE – CLASSIFICATION

Total amount of prize money (currency)	1250 €
Breakdown per category / placing (1 prize per 4 athletes)	I place – 400 € II place – 250 € III place – 200 € IV place – 150 € V place – 100 € 25% of starters - 100€ (to be divided between further placed competitors according to R.G.Art.129.3)
Other details on PM distribution	National riders – bank transfer Foreign riders – cash or bank transfer
Tax deduction	According to the Polish Law, tax 10% has to be deducted if prize amount exceed 760 pln.

CHECKLIST FOR DRAFT SCHEDULE EVENTING 2014



Annex I FEI Entry System

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

FEI ID¹ : 10083948
Name*: Jarzycka
First Name*: Agata
E-Mail*: agatajarzycka@gmail.com
Access Rights*: x Admin² Consult³

Event(s)⁴:

FEI ID² :
Name*: Koczurowska Wawrzekiewicz
First Name*: Kaja
E-Mail*: kkoczurowska@sopot.pl
Access Rights*: x Admin² Consult³

Event(s)⁴:

FEI ID³ :
Name*: Rafalak
First Name*: Krzysztof
E-Mail*: krzysztof.rafalak@onet.eu
Access Rights*: x Admin² Consult³

Event(s)⁴:

1. If already have an FEI user account.
2. Provides you the required access to manage entries and substitutions and download entries/lists.
3. You are just able to consult and download the entries/lists.
4. Leave the field blank if the user deals with the entries of all events in the show.

* Mandatory Fields

